# **Instructions for Oral Presentation**

#### 1. Time Allocation for Presentation

The time allocated for each presentation is as follows:

\* Session times include 3 or 5 minutes-Q&A Session at the end

Invited Speaker: 30 minutes (25 min for your presentation, 5 min for Q&A)

Contributor: 15 minutes (12 min for your presentation, 3 min for Q&A)

## 2. Data Submission

Oral presentations should be presented by PC only.

Please submit your PC to the Operator's Desk in the room where your presentation takes place, 60min - 30min prior to the beginning of your presentation.

In principle, presenters are requested to bring their own laptop PC with the presentation data downloaded inside.

USB storage devices and Data CD's are admissible if PC could not be brought by any means. (In such cases, be sure to have your data converted to PDF file format, too.)

Please do bring your own PC if your presentation includes video data to avoid possible incompatibility with the system environment.

For Mac users, please be sure to bring your own machine, adopter cables, and/or conversion plugs (i.e. for D-sub 15 pin).

Please appear at the Next Presenter's Seat at least 30min prior to your presentation.

# **Instructions for Poster Presentation**

## 1. Poster Board

All the posters must be displayed at the numbered space in Poster Session Area of "Exhibition Hall C" from 12:30 to 14:15, April 23. Paper number plates are distinguished by the specified color of SLPC2014.

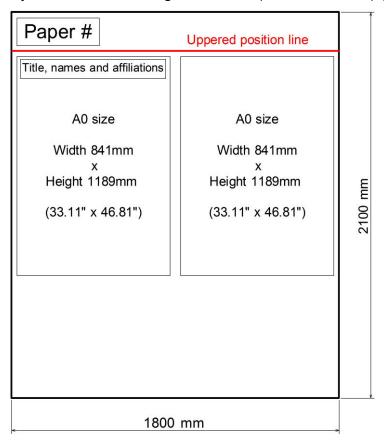
During your presentation, please wear the ribbon tag which will be provided for every presenter.

Title, author's names and affiliations should be shown on the top of their posters.

Recommended font size in body texts is at least 20 points or larger.

Recommended usable area:

{Width 841mm x Height 1189mm (33.11" x 46.81") (A0 size)} × 2



#### 2. Time Schedule

Please use pushpins available in the Poster Session Area to attach posters.

The Session hall is open for posting from 10:00 - 12:30, April 23.

The authors should be present in front of their posters during 12:30-14:15 on April 23.

Please remove your presentation materials on April 23, 14:15 – 16:00.

The posters left behind will be disposed by the secretariat.